



Master Degree Programme  
Mercati e Intermediari Finanziari

## Curriculum INTERNATIONAL FINANCE AND ECONOMICS

Academic Year 2015/2016

### ELIGIBLE CANDIDATES AND REQUIREMENTS

Admission to the 2nd level degree program in Mercati e Intermediari Finanziari, curriculum **International Finance and Economics** (IFE) is subject to the possession of a 1st cycle degree or equivalent bachelor achieved in legally recognized institutions, in Italy or abroad. The academic curriculum should be coherent with the learning objectives of the International Finance and Economics course.

Candidates should also prove to possess knowledge of English language.

#### Non-european citizens resident abroad

You will find rules and deadlines for admission here: <http://www.studiare-in-italia.it/studenti stranieri/> and here <http://www.study-in-italy.it/>

Get in touch as soon as you can with the Italian embassy or consulate in your country in order to:

- Apply to the pre-enrollment procedure for University of Macerata, Laurea magistrale in Mercati e Intermediari Finanziari, curriculum International Finance and Economics, academic year 2015/16
- Apply to get the "Dichiarazione di valore"
- Apply to get the Student Visa

#### All the candidates

In order to check the possession of the requirements, please send us:

- Your curriculum vitae, (in English)
- A copy of your degree with transcript of records. Note that Italian and EU citizens can provide a self-certification of the academic qualification and of the transcript of records
- The proof of your knowledge of the English language: internationally recognized language certification tests (such as FCE, TOEFL, etc.) or English exams taken during the academic career
- Copy of a valid identity document

All these documents must be sent to the student secretariat ([ded.segreteria.studenti@unimc.it](mailto:ded.segreteria.studenti@unimc.it) Via Don Minzoni, 2 – 62100 Macerata, Italy)

Please take note that the early application is particularly important for non-EU students, since pre-enrollment through the Italian representative in their home country is required.

A commission will check your documents to value the coherence of the academic curriculum with the IFE course requirements



### **EU Candidates**

Once they have received notice about the acceptance of their applications, they can proceed with the enrollment procedure.

### **Non EU Candidates**

Once they have received the letter of acceptance, they can bring it to the Italian representative in their home-country in order to start the Visa procedure.

## **ENROLLMENT PROCEDURE**

Pre-accepted candidates have to complete the enrollment procedure at the University of Macerata through the website: <http://studenti.unimc.it/> (English version available).

- Candidates need to create their personal User ID and Password by clicking on Data entering ("Registrazione" in the Italian version). After your first access, you will be asked to change your password.
- Click the Login link and fill in the enrollment form (domanda di immatricolazione).
- Download and print the enrollment form, and then sign it.
- You need to print the MAV-form in order to pay the tuition fee (payment only accepted in Italian banks).

## **ENROLLMENT DOCUMENTS**

The enrollment is completed when the following documents are received by the student secretariat

- A signed copy of the enrollment form
- The receipt of the payment (MAV-form)
- 2 passport photos
- A copy of a valid identity document

Students may send documents by mail or bring them personally once arrived in Macerata.

### **EU-students need also to bring:**

- a degree certificate with the transcript of records legalized and translated (in Italian) by the Italian representative of their home country
- Diploma supplement (for qualifications obtained in countries belonging to the European Higher Education Area) or the "Dichiarazione di valore" issued by the Italian representative.

### **Non EU students need also to bring:**

- a degree certificate with the transcript of records legalized and translated (in Italian) by the Italian representative of their home country
- the "Dichiarazione di valore" issued by the Italian representative.
- a copy of the residence permit ("permesso di soggiorno") or the receipt confirming the application for the permit.

### **Contacts**

Programme coordinator: prof. Nicola Castellano – [nicola.castellano@unimc.it](mailto:nicola.castellano@unimc.it)

Tutor: Martina Incipini – [ife@unimc.it](mailto:ife@unimc.it)